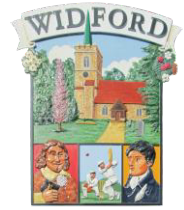


DRAFT1

Widford Parish Council

Minutes of the Annual Widford Parish Council Meeting
Tuesday 7th May 2024 at 7pm in Widford Village Hall



PRESENT: Cllr Mike Allen (MA); Cllr Ian Collins (IC); Cllr Michael Ripsher (MPR);
Cllr Josh Warren (JW)

Three members of the public

Clerk: Colin Marks, Clerk to the Parish Council

The Chairman welcomed everyone and opened the meeting at 7.25pm

ACTION

24.033 Election of Chairman

It was proposed, seconded, and unanimously **RESOLVED that Mike Allen be elected as Chair for the ensuing year.**

24.034 Signing of Declaration of Office

Cllr Mike Allen signed the Chairman's Declaration of Acceptance of Office.

24.035 Apologies for absence

1. Councillors: Cllr Mark Rome: Work **ACCEPTED**
2. Others: Cllr Eric Buckmaster

24.036 Declarations of Interest and requests for dispensations

1. **Interests:** Cllr Ian Collins: Closed Churchyard due to his wife having the maintenance contract; Cllr Mike Allen: Playing Field, being a trustee.
2. **Dispensation requests:** Cllr Ian Collins: on Closed Churchyard matters due to his wife having the maintenance contract; Cllr Mike Allen: on Playing Field matters because he is a trustee. **RESOLVED: Granted in order to be quorate on related matters.**

24.037 Appointment of Vice-Chair

It was proposed, seconded, and unanimously **RESOLVED that Ian Collins be appointed as Vice-Chair for the ensuing year.** Cllr Collins signed the Vice-Chair's Declaration of Acceptance of Office.

24.038 Allotments Working Group

Proposed, seconded, and **RESOLVED that Cllr Ian Collins be appointed to the Allotments Working Group.**

24.039 Village Hall Representative

Proposed, seconded, and **RESOLVED that Cllr Josh Warren be appointed as the Village Hall representative.**

24.040 Playing Field Representative

Proposed, seconded, and **RESOLVED that Cllr Mike Allen be appointed as the Playing Field representative.**

24.041 Planning portfolio holder

RESOLVED that no individual councillor hold the portfolio and that all members be involved in planning matters.

24.042 Highways portfolio holder

RESOLVED that no individual councillor hold the portfolio and that all members be involved in highways matters.

24.043 General Power of Competence (GPC)

Noted: That the Parish Council retains the GPC.

Clerk

24.044 Governance Policies and Procedures

- 1. Financial Risk Assessment:** Reviewed and **RESOLVED to approve as presented.** The Chairman signed the FRA.
- 2. Other Governance documents:**
 - 2.1 Code of Conduct:** Reviewed and **RESOLVED to approve as presented.**
 - 2.2 Standing Orders:** Reviewed and **RESOLVED to approve as presented.**
 - 2.3 Financial Regulations:** Reviewed and **RESOLVED to approve as presented.** The Clerk noted that NALC have produced updated Financial Regulations and that these will be presented for the Council to adopt in due course.
 - 2.4 Other policies:** None

Clerk/MA

Clerk

There being no further business, the Chairman thanked everyone for attending and closed the meeting at 7.09pm.

Signed.....Dated.....

